Call for Experts

Expert in Open-Source Intelligence (OSINT) Essentials for Migration

(RMGP)

Posting Date:	**28/04/2025**
Reference number:	**CfE 0425/F524/Expert**
Deadline for Applications:	**23/05/2025**
Duty Station:	**Homebased**
Contract Duration:	**Until August 25 and maximum working days 7**
THIS CALL IS OPEN TO INDEPENDENT CONTRACTORS ONLY	

Organisational overview

The International Centre for Migration Policy Development (ICMPD) is an international organisation, with 21 Member States and working in more than 90 countries worldwide. Contributing to the development of better and safer migration policies and programmes, ICMPD takes a holistic approach to migration: structurally linking policy and research, cooperation, community outreach, and capacity development. With over 500 staff members, it takes a regional approach in its work towards efficient cooperation and partnerships along key migration routes, with a focus on Africa, Central and South Asia, Europe, Mediterranean, and the Middle East.

Project background

The Training Institute on Migration Capacity Partnership for the Mediterranean (MCP Med TI) is a permanent Further Education Institute, licensed by the Malta Further and Higher Education Authority (MFHEA). The MCP MED TI was established as part of a multi-donor initiative implemented by ICMPD and funded by Malta, Austria, Denmark, and the European Union via the Migration Partnership Facility (MPF).

The main objectives of MCP MED TI are:

- Provide access to quality, cost-effective training designed to transfer the methods, tools and approaches to respond effectively and proactively to the emerging migration priorities both at the national and regional level.
- Promote and foster an organisational environment that values development, dialogue, joint initiatives and multilateral cooperation.
- Leverage technology resources and tools to improve and enhance workflow efficiency.

The MCP Med TI functions as a cross-thematic vocational training provider for non-EU Southern Partner Mediterranean countries on migration-related topics, targeting frontline migration practitioners. The Southern Partner Countries are Jordan, Libya, Tunisia and Lebanon.

The Training Institute develops original, custom-made, quality-assured learning products that effectively address its partners' needs. The developed courses are vocational, resulting in EU-recognised academic qualifications pinned at levels 1 to 4 of the Malta Qualifications Framework and carrying transferrable EU credits (ECTS).

The developed courses can be delivered by the MCP MED TI's authorised trainers either face-to-face, online or in a blended format.

Objective

The objective of this consultancy is to create a comprehensive "Open-Source Intelligence (OSINT) Essentials for Migration" training course. The course should be interactive, and learner-centred, and is estimated to be 25 hours long including contact hours, assessment, and self-study (more details on this in *Course Design*).

The MCP Med TI judges that the final product should be designed at level 4 of the European Qualifications Framework/Maltese Qualifications Framework. Course content should be in line with internationally recognised and European best practices and standards

Tasks

The tasks to be completed by the selected Expert within this assignment are the following:

- Prepare the **course syllabus** according to the MCP MED TI template. The course syllabus shall include:
  - Course Title
  - Programme Duration (in Days or Hours)
  - Mode of Delivery
  - Hours of Total Learning
  - Overall Programme Description and structure
  - The aim of the course and its different sections/modules
  - Learning Outcomes
  - Entry Requirements
- Prepare the **course agenda**
- **[After the validation of course syllabus and agenda]** Develop **detailed course content** using the lesson plan template provided by the MCP MED TI. The lesson plans produced should be comprehensive enough to allow for standardisation of delivery across various instructors without being too prescriptive. Lesson plans should not only contain guidance to the trainer on how to deliver the course but should also cover actual content **and** practical exercises (including case studies, group work, etc.). Handouts and any other supporting aid should also be included.
- **Prepare a self-study methodology**: this includes the preparation of two (2) reading lists: core and supplementary - the core reading list will be mandatory and will be used during *self-study* hours and the supplementary should serve as additional reference material for students. Both lists should include URL links to publications and other referenced websites. [Referencing method: APA]. The methodology could also include activities (like watching videos or conducting research) to be completed by trainees prior to the course as deemed necessary by the expert.

- Produce an assessment mechanism: devise a plan on how the students will be assessed using verifiable indicators including a final examination. The final examination should be presented as <u>a separate document</u>.

Deliverables

The selected Expert is expected to provide the following deliverables:
1. Course syllabus and agenda.
2. Detailed course lesson plan including actual contents, practical exercises and handouts.
3. Self-study methodology including reading lists.
4. Assessment mechanism including final examination.

Detailed List of Deliverables
- Syllabus
- Agenda
- Lesson plan
- Handouts
- Self-study methodology
- Core reading list
- Supplementary reading list
- Assessment mechanism
- Final examination

All the produced deliverables are considered final **after** their validation by the MCP MED TI.

All produced documents must be in **English** and presented in an editable format.

The draft deliverables must be submitted no later than **30/6/2025** and the final deliverables must be submitted no later than **16/7/2025**.

Tentative work plan

Deliverables	When	Number of Working Days
Course syllabus and agenda	**16/6/25**	1
Detailed course lesson plan including actual contents, practical exercises and handouts	**23/6/25**	3
Self-study methodology including reading lists	**29/6/25**	1
Assessment mechanism including final examination	**30/6/25**	2

Maximum number of working days: **7**

Reporting lines

The Expert will report to **Ms. Rajaa Lahib** who will be in charge of the overall supervision in terms of content issues, and who will provide input and comments on deliverables as needed. Administrative issues will be coordinated by **Ms. Olena Mikheienko**. The Expert will be required to provide regular updates.

Qualifications and Experience

The expert must have the necessary skills to carry out the various above-mentioned activities and justify the following qualifications and experience:
- A minimum of 5 years of experience in the application of OSINT techniques, data analysis, or investigative work, preferably within the context of migration, border management, or security.
- Proficiency in analyzing open-source data, with a solid understanding of migration dynamics, irregular migration, and related legal and ethical considerations.
- Prior knowledge and understanding of the EQF/MQF is an asset.
- Prior working experience in international organisations will be considered an asset.
- Working experience in the MENA region will be considered a strong asset.
- Excellent written and verbal skills in **English**.

Background information/documentation to be provided by ICMPD
- Course syllabus template
- Agenda template
- Lesson plan template

Administrative Information

ICMPD is committed to a respectful work environment. We thus require our employees to complete a respective on-line training. Please **follow the instructions attached** to this document on how to complete Respectful Work Environment courses on the Learn Hub learning platform. The on-line training is available at the following link: https://learnhub.icunet.group/.

Please kindly contact hr@icmpd.org to receive the credentials. Once courses are completed, please submit your training certificates to recruiting manager subject "E-learning on Respectful Work Environment"
- Payment

Fees for the assignment are paid upon satisfactory delivery of services, in line with the payment schedule stated in the contract and upon submission of required documentation.

Payment Information

For payment of the fees for the assignment, the Expert needs to submit the templates provided by ICMPD in line with the payment schedule stated in the contract:
- timesheet(s), duly completed in line with instructions, dated and signed.
- counter-signed contract.
- signed payment claim(s) reflecting the days/hours worked as per submitted timesheets.

  The payment to the bank account indicated by the Expert will only be processed after certification by ICMPD that the required services have been satisfactorily performed.

Application Process

Interested experts should send their CV with a reference to this announcement in the subject line of the email to (Rajaa.Lahib@icmpd.org) and address it to Ms. Rajaa Al lahib.

Due to the high volume of applications, only shortlisted candidates will be contacted. The applicants should be available for a face-to face meeting or an interview via videoconference.

The assignment is subject to project funds availability and/or final approval by the donor. The invitation to an interview does not establish any right to future employment.